

Minutes
Education Subcommittee
Thursday, 22 March 2007
C. Segre, Chairman

I. Call to order

C. Segre

II. Appointment of the Minutes Secretary

D. Flaherty appointed

III. Approval of Minutes of the 2006 March Meeting

C. Segre moved to approve the minutes. There were no objections, so the minutes were approved by a ruling of consensus.

IV. Review of Mission Statement

The Education Subcommittee shall be responsible for developing educational materials, implementing workshops, audio-visual programs, and special sessions at meetings concerned with the acquisition and utilization of diffraction data with emphasis on the PDF and its manual and automated search/match systems. Also, it encourages the teaching of powder diffraction methods in educational institutions.

The Education Subcommittee will be responsible for assembling information about X-ray safety and providing lists and links regarding software tools for powder diffraction and X-ray fluorescence.

V. Board of Directors' Liaison Report

The motion from the 2006 Education Subcommittee to increase the honorarium for XRD & XRF clinic instructors from the current \$150/day level was not approved at the Technical Committee meeting.

VI. Old Business

a. XRD & XRF Clinics

A report was given by L. Mooney regarding the 2006 clinics. A copy of the Power Point presentation, which includes statistics for both clinics, is attached.

b. Educational Events

A report was given by T. Maguire regarding the 2006 Denver X-ray Conference, PPXRD Symposium (Pharmaceutical Powder X-ray Diffraction), and various ICDD sponsored workshops. A copy of the Power Point presentation, which includes statistics for all the events, is attached.

There were no questions or comments from the committee regarding either presentation.

VII. New Business

C. Segre was requested to look closer at the Clinic evaluations. He agreed to read through the evaluations, study them closer, and report to the committee next year on his findings.

Segre states that the majority of responses from the evaluations are positive. The staff/faculty adjusts the schedule/program according to pre-evaluation surveys in a quick and efficient manner. Segre suggested that the only thing he would change is the actual evaluation itself, and how information is extracted.

There was no other new business to be discussed.

VIII. Adjournment