



**Request for ICDD Financial Support of Students' and Young Scientists'
Participation in Scientific Meetings, Workshops and Symposia**

Important note: Financial Support Requests must be made (9 months or more) before the relevant meeting, workshop, or symposium. If there is less than 9 months before the relevant event, please contact Terry Maguire at maguire@icdd.com

Please fill out this form online or print out the form and send to:

Terry Maguire
ICDD Corporate Secretary
12 Campus Boulevard
Newtown Square, PA 19073-3273

NAME OF MEETING _____

Location _____ Dates _____

Website _____

Meeting Topics _____

DEADLINES: Abstract Submissions _____ Registration _____

Is publication of proceedings planned? Yes No

MEETING PROFILE

Last meeting dates and place _____

Did ICDD support the last meeting? Yes No If yes, explain how _____

How often is this meeting held? _____ Approximate attendance _____

Meeting Contents:

- phase equilibria ceramics metals pharmaceuticals minerals
- other _____

Typical attendee interest profile:

_____ % Powder diffraction _____ % Single crystal Other: _____ % _____

MEETING FINANCES

Expected total budget _____ Conference fee (in \$US) _____

Amount of financial support requested _____

Approximate number of students/young scientists to be supported _____

PROGRAM CHAIR

Name _____ Affiliation _____
Address _____
Phone _____ Fax _____ Email _____

LOCAL CHAIR

Name _____ Affiliation _____
Address _____
Phone _____ Fax _____ Email _____

CONTACT PERSON (responsible for ICDD contribution)

Name _____ Affiliation _____
Address _____
Phone _____ Fax _____ Email _____

INPUT FROM YOUR REGIONAL ICDD® CO-CHAIR

ICDD is served by several [Regional Co-chairs](#) throughout the world. It is strongly recommended that you contact your Regional Co-chair to discuss your request, prior to submitting your application.

- I have contacted my Co-chair I have **not** contacted my Co-chair

Comments:

ICDD INVOLVEMENT

Is there opportunity for ICDD to be involved in your event by providing an ICDD representative to serve as:

- A speaker A workshop, session, symposium, and/or committee organizer

Other: _____

COMPLIMENTARY CONSIDERATIONS – Please see chart on page 3 for suggested considerations associated with various sponsorship levels.

Complimentary registrations for ICDD? Number _____ Complimentary copies of proceedings? Number _____

Complimentary advertising? _____ Complimentary electronic mailing list of attendees? _____

- Free Exhibit booth Preferential location

Other _____

Suggested Complimentary Considerations Based on Various Sponsorship Levels

<u>Complimentary Consideration</u>	<u>Sponsorship Level</u>		
	\$3,000 Level	\$2,000 Level	\$1,000 Level
ICDD Workshop/Talk at event	X	-	-
Free exhibit booth in preferential location	X	X	-
ICDD logo on event website	X	X	X
Free registrations to event	2	1	-
Free copy of proceedings	X	X	X
Free advertising in the Final Program or Book of Abstracts	X	X	X
Electronic mailing list of attendees	X	X	X
Final Report on Meeting including information on courses, workshops, symposia, talks, posters, attendance, as well as a summary of the student support provided with ICDD's sponsorship along with their contact information.	X	X	X

PLEASE NOTE: The process for requesting financial support for students' and young scientists' participation in scientific meetings, workshops, and symposia is intended for use by event organizers only. ICDD does not provide support directly to individuals.

Applications are reviewed on a competitive basis. Funding for student/young scientist participation in events that align with ICDD's mission of advancing materials characterization methods within the X-ray community are more likely to be approved. Requests must be received no later than nine months prior to meeting, workshop, or symposium; they are reviewed on a quarterly basis by the ICDD Meeting Support Committee.

You will receive a confirmation of receipt via email within two weeks of submission. If you do not, please contact Terry Maguire at maguire@icdd.com, FAX: 610-325-9823.

Please return to:

Terry Maguire

Corporate Secretary

12 Campus Boulevard

Newtown Square, PA 19073-3273 U.S.A.

Phone: +610-325-9814

Fax: +610-325-9823